

SUSQUEHANNA MUSIC AND ARTS FESTIVAL
P.O. BOX 139 ABINGDON, MD 21009
WWW.SMAF.INFO

Spring 2008

Friends,

I am writing to introduce you to vending opportunities at the 2008 Susquehanna Music and Arts Festival (SMAF) and to invite you to submit an application to become a vendor at the 2008 festival.

Now in its seventh year, SMAF has become one of the region's premier folk festivals, with many returning favorites among MORE THAN 35 PERFORMERS set to take the stage over the three day event. The annual festival will take place in 2008 at a well-kept campground in Darlington, MD (near Havre de Grace) over the weekend of May 9-11th, 2008 (Mother's Day Weekend).

At SMAF, the main stage area plays host to a diverse array of vendors – everything from batik to banjos, massage to last-minute mother's day shopping. Food vendors are centrally stationed outdoors and provide breakfast through late night dining options. All of our vendors will arrive on Friday, May 9th, 2008 for set-up and remain open for business for the duration of the festival.

Space for vendors will be available on a first-come, first-served basis. Rates and details can be found on the attached application. For the benefit of our patrons and your business interests, we are looking for diversity and will do our best to avoid duplicates. Food vendors MUST contact the Vendor Coordinator prior to sending an application.

Please note that your vendor fee includes reserved vendor parking and admission to the festival for your help, but not on-site accommodations. Discounted camping and shared cabin space will again be offered to vendors and information on nearby hotels is available. Please note that no electrical/water hookups are available in the outdoor vendor sales areas or in the camping areas. Also, no dogs are permitted.

Unfortunately, we cannot accept single day vendors nor can we offer refunds once your application and fees are submitted. The event is rain or shine. If it's at all chilly or wet (as it can be in Maryland this time of year) we will opt for comfort and take the main stage indoors. Vendors are responsible for their own insurance, security, and taxes.

To become a vendor, please complete the enclosed two-page application. You should keep one copy for your records and return the original with full payment by April 10, 2008 to:

SUSQUEHANNA MUSIC AND ARTS FESTIVAL
ATTN: VENDORS
P.O. BOX 139
ABINGDON, MD 21009

For further information, please contact me at smafvendors@yahoo.com or PHONE 410-372-0807. I look forward to seeing you in May. In the meantime, I remain:

Very truly yours,

Terry Irons

Vendors Coordinator
SMAF 2008

SUSQUEHANNA MUSIC AND ARTS FESTIVAL

2008 Vendor Application-Page 1

FRIDAY MAY 9th THROUGH SUNDAY MAY 11th, 2008 DARLINGTON MD

Business: (Please print) _____
Address: _____
City, State, & ZIP: _____
Contact Name: _____ Title: _____
Phone: (Day) _____ (Eve) _____ (Cell) _____
Website: _____ Email: _____

Table with 3 columns: Type of Vendor, Cost/Space(s), Fee Percent. Rows include FOOD & BEVERAGE SALES, CRAFTS/RETAIL, SERVICES, NONPROFIT ORG, and 2008 SMAF PERFORMER.

List Items for Sale: _____

Total Entry Fee: _____

NOTE: Fee is for space only and does not include any stand, table, tent, water, electric or housing/accommodations.

ACCOMMODATIONS - THESE RATES ONLY GUARANTEED IF PAID IN ADVANCE!

Tent Camping: #__ @ \$25/person Car/Vehicle Camping: # __ @ \$25/person Shared Cabin: #__ @ \$50/person
Note: children under 10 - free camping; 1/2 price cabin space. Hot Showers and Flush Toilets available onsite!

Total Accommodations: _____

EQUIPMENT RENTAL - 8' TABLE plus up to 3 FOLDING CHAIRS - \$40 (+ Refundable Table Deposit - PLEASE INCLUDE SEPARATE CHECK - additional \$40)

Total _____ Equipment: _____

DISCOUNTS (only available if paid by April 1, 2007):
Vendor Returning from 2006 or 2007: Take \$5 off each paid camping or cabin!
Harford County business/organization: Take \$10 off total!
Folk Alliance member organization: Take \$10 off total!

Less Discount: _____

TOTAL ENCLOSED: \$ _____

The undersigned hereby acknowledges a reservation for booth space and agrees to the Rules and Regulations as specified on PAGE 2 of this application. (Please sign below and initial PAGE 2)

Authorized Signature: _____ Date: _____

By: _____
Print Name, Title

Please make checks payable to SMAF and remit non-refundable payment with application by April 10, 2008

TO: SMAF ATTN: VENDORS PO Box 139 Abington, MD 21009-0139

QUESTIONS: Contact smafvendors@yahoo.com OR VISIT WWW.SMAF.INFO

For SMAF use ONLY:

Amount Paid _____ Check # _____ Date Received _____ Received by _____

Vendor Coordinator approved _____

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2008 Vendor Application - Page 2
Rules and Regulations

VIOLATION OF RULES AND REGULATIONS MAY RESULT IN EVICTION FROM SMAF 2008. IN ADDITION, YOU MAY BE BARRED FROM PARTICIPATING IN FUTURE FESTIVALS

Hours: Festival area will open at 7:00 a.m. on Friday, the 9th of May for load-in. All vendors must check in with the Vendor Coordinator prior to set up. Food vendors must unload and complete set up by 12:00 NOON. All other vendors must unload and complete set up by 4:00 PM. Absolutely all vehicles must be removed from the festival site by 4:00 PM on Friday, May 9th. For safety reasons, no vehicles will be allowed on the festival site from 4:00 p.m. on Friday, May 9th, to the end of the festival on Sunday evening. On Sunday, May, 11th, within two hours after the end of the Festival, all vendors must remove all of their property and leave their space clean and free of trash and debris. Vendors may not remove displays, property or goods during the operating hours of the festival. Please note that there will be no access to the site before Friday morning at 9:00 a.m. or after the festival closes on Sunday evening.

1. It is the vendor responsibility to obtain any and all permits required by Harford County and the State of Maryland, and to pay all appropriate taxes and fees to the County and State. If applicable, vendors must have, ready for inspection, a Food Permit issued by the Harford County Department of Health.
2. All business or other activity applied for must be conducted only in the vendor designated booth areas. Vendors may not assign or sublet their booth without the written consent of SMAF.
3. Food vendors will only sell the items that have been approved by SMAF. NO BOTTLED WATER or ALCOHOLIC BEVERAGE SALES. All food vendors prices must be posted in a professional and legible manner. The Vendor Coordinator will collect commissions from food vendors at the close of each evening and shall have the right to see receipts or register drawer upon request.
4. Booth and rental fees must be paid with application, and are non-refundable. The festival will take place RAIN or SHINE.
5. Vendors using heat and/or open flames for cooking must provide fireproof containers for discarding ashes and one visible fire extinguisher. No open fires, candles, incense, etc. is permitted.
6. Vendors must provide for their own water & electrical supply and any cords or other equipment necessary for their own display. Generators must be of the quiet type and kept close to the vendor's booth it is supplying.
7. All food waste, trash and debris must be disposed of in proper containers. Vendors agree to pay for any costs incurred to clean up any of their waste not properly disposed of. Recycling bins will be available and is encouraged.
8. Vendors agree to reimburse SMAF for the cost of any fines or liabilities incurred by SMAF due to the vendors failure to comply with any and all government regulations.
9. Vendors are encouraged to obtain insurance for their property against fire, theft, vandalism, or destruction. Vendors agree that SMAF shall not be liable for any loss to their property.
10. Vendors must pick up their table deposit at the time the tables are returned, at the designated table return point and time. Table deposits will not be returned to no-show vendors or after May 13th, 2007.
11. Camping is permitted only in designated areas. No camping is permitted in the vendor area. No dogs are permitted anywhere on the site.
12. The SMAF reserves the right to accept or reject any application for booth space. By applying for booth space, vendors agree to staff and operate their booth in a professional and courteous manner at all times. Vendors agree that the services or activities conducted in their booth shall be supportive and appropriate to the purposes of the festival, which are:
 - a. To educate all citizens about Folk Music
 - b. To promote awareness and appreciation of traditional and contemporary folk music.
 - c. To promote arts in the surrounding areas.
 - d. This is to be done through concerts, workshops and children's programs at the festival.
 - e. Through sharing music and arts we can build community, share cultures and enrich quality of life.
13. SMAF reserves the right, in its sole discretion, to refuse booth space to any individual or group. Vendors agree not to place any equipment or goods in their booth that are objectionable, dangerous, or not supportive and appropriate to the purposes of SMAF. SMAF reserves the right to require the removal of any non-complying goods, activities or signs. By law, all beer and wine consumed on the premises must be purchased from SMAF.
14. Vendors agree to indemnify and hold harmless SMAF, its directors, officers, volunteers, and agents against any and all claims (including attorney's fees) imposed on, incurred by, or asserted against any of the parties identified above, caused by an act or omission of anyone arising in connection with the activities conducted by the vendor or any of the parties identified above, at the Susquehanna Music and Arts Festival.

RESPONSIBLE PARTY MUST SIGN PAGE 1 OF THIS APPLICATION AND INITIAL HERE